

**STATE OF MARYLAND
DEPARTMENT OF ASSESSMENTS AND TAXATION
APPLICATION FOR EXEMPTION CHARITABLE PROPERTY**

| |
|------------|
| RETURN TO: |
|------------|

TO BE FILED with the Supervisor of Assessments in the appropriate local office.

This form seeks information for the purpose of a charitable exemption on the indicated property. Failure to provide this information will result in denial of your application. However, some of this information would be considered a "personal record" as defined in State Government Article, §10-624. Consequently, you have the statutory right to inspect your file and to file a written request to correct or amend any information you believe to be inaccurate or incomplete. Additionally, personal information provided to the State Department of Assessments and Taxation is not generally available for public review. However, this information is available to officers of the State, county or municipality in their official capacity and to taxing officials of any State or the federal government, as provided by statute. Additionally, if your property would be used by the State Department of Assessments and Taxation as a comparable for purposes of establishing the value of another property in a hearing before the Maryland Tax Court, the requested information, or a portion thereof, may have to be provided to the owner of that other property.

Full Name of Titled Owner: _____

Address of property: _____

Date Acquired: _____

Location and description of property: _____ **Account Number** _____

| | | | | |
|-----------------------|-----------------|----------------|--------------|---------------|
| Baltimore City | Ward | Section | Block | Lot |
| Counties | District | Map | Block | Parcel |

1. Describe the facilities located on the property and how they are used. (Be specific and you may attach a separate itemization if more space is required.)

2. What limitations or restrictions apply concerning who may use each separate facility? (A supplemental explanation sheet may be attached.)

3. Is any part of this property rented? **Yes** **No**

If yes, to whom and at what rent? _____

4. Does the applicant organization own any adjoining real property? **Yes** **No**

5. Attach to this application copies of the organization's Articles of Incorporation and most recent operating by-laws.

6. If the applicant organization purchased the property in the current taxable year, it must submit a copy of the settlement sheet or an affidavit showing the property tax it actually paid or reimbursed at settlement.

I declare under the penalties of perjury, pursuant to Section 1-201, Tax-Property Article, of the Annotated Code of Maryland, that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.

SIGNATURE OF APPLICANT

DATE

PRINT NAME HERE

PHONE

ADDRESS

CITY *STATE* *ZIP CODE*

(FOR OFFICE USE ONLY)

COMMENTS: _____

New Application **Re-Application** **Code No.** _____
Approved **Disapproved** **Effective** _____

| | | |
|-------------------|------------------|--------------------|
| Land _____ | Imp _____ | Total _____ |
|-------------------|------------------|--------------------|

Supervisor's Signature

Date

State Department of Assessments & Taxation County Assessment Offices

Main office address: Department of Assessments & Taxation 301 W. Preston St., Baltimore, MD 21201-2395

Allegany County Assessments
112 Baltimore Street, 3rd Floor,
PO Box 343
Cumberland, MD 21501
Hours: 8:00 to 5:00
(301) 777-2108
Fax: (301) 777-2052
E-mail: alle@dat.state.md.us

Anne Arundel Co. Assessments
45 Calvert St., 3rd Floor
Annapolis, Maryland 21401
Hours: 8:00 to 5:00
(410) 974-5709
FAX (410) 974-5738
E-mail: aa@dat.state.md.us

Baltimore City Assessments
Wm D. Schaefer Tower
6 Saint Paul St., 11th Floor
Baltimore, Maryland 21202-1608
Hours: 8:00 to 5:00
(410) 767-8250
FAX (410) 333-4626
E-mail: balcity@dat.state.md.us

Baltimore County Assessments
Hampton Plaza
300 E. Joppa Road, Suite 602
Towson, MD 21286
Hours: 8:00 to 5:00
(410) 512-4900
FAX: (410) 321-4148
E-mail: blco@dat.state.md.us

Calvert County Assessments
State Office Building, Room 1200
200 Duke Street
Prince Frederick, Maryland 20678
Hours: 8:00 to 5:00
(443) 550-6840
FAX: (443) 550-6850
E-mail: calv@dat.state.md.us

Caroline County Assessments
SDAT/Denton Multi-Service Center
207 South 3rd Street
Denton, Maryland 21629
Hours: 8:00 to 5:00
(410) 819-4450
FAX: (410) 819-4441
E-mail: crln@dat.state.md.us

Carroll County Assessments
Winchester Exchange/SDAT
Rear 17 E. Main Street
Westminster, Maryland 21157
Hours: 8:00 to 5:00
(410) 857-0600
FAX: (410) 857-0128
E-mail: carl@dat.state.md.us

Cecil County Assessments
SDAT/Multi-Service Center,
170 East Main Street
Elkton, Maryland 21921
Hours: 8:00 to 5:00
(410) 996-2760
FAX: (410) 996-2770
E-mail: cec@dat.state.md.us

Charles Co. Assessments
Southern Maryland Trade Center
101 Catalpa Drive - Suite 101A
P.O. Box 2726
LaPlata, Maryland 20646
Hours: 8:00 to 5:00
(301) 932-2440
FAX: (301) 932-2189
E-mail: char@dat.state.md.us

Dorchester County Assessments
P.O. Box 488
501 Court Lane
Cambridge, Maryland 21613
Hours: 8:00 to 4:30
(410) 228-3380
FAX: (410) 228-3704
E-mail: dor@dat.state.md.us

Frederick County Assessments
5310 Spectrum Dr, Suite E
Frederick, Maryland 21703
Hours: 8:00 to 5:00
(301) 815-5350
FAX (301) 663-8941
E-mail: fred@dat.state.md.us

Garrett County Assessments
County Courthouse
P. O. Box 388
Oakland, Maryland 21550
Hours: 8:00 to 4:30
(301) 334-1950
FAX: (301) 334-5018
E-mail: gar@dat.state.md.us

Harford County Assessments
SDAT/Mary E.W. Risteau DCMSC
2 South Bond Street, 4th Floor
Bel Air, Maryland 21014
Hours: 8:00 to 5:00
(410) 836-4800
FAX (410) 838-5914
E-mail: harf@dat.state.md.us

Howard County Assessments
SDAT/DC-MSC
3451 Courthouse Drive
Ellicott City, Maryland 21043
Hours: 8:00 to 5:00
(410) 480-7940
FAX (410) 480-7960
E-mail: how@dat.state.md.us

Kent County Assessments
114-A Lynchburg Street
Chestertown, Maryland 21620
Hours: 8:00 to 5:00
(410) 778-1410
FAX (410) 778-1525
E-mail: kentco@dat.state.md.us

State Department of Assessments & Taxation County Assessment Offices

Main office address: Department of Assessments & Taxation 301 W. Preston St., Baltimore, MD 21201-2395

Montgomery County Assessments
30 W. Gude Drive, Suite 400
Rockville, Maryland 20850
Hours: 8:00 to 5:00
(240) 314-4510
Commercial (240) 314-4530
FAX: (301) 424-3864
E-mail: mont@dat.state.md.us

Talbot County Assessments
29466 Pintail Drive Ste. 12
Easton, Maryland 21601
Hours: 8:00 to 5:00
(410) 819-5920
FAX: (410) 822-0048
E-mail: talb@dat.state.md.us

Prince George's Co. Assessments
14735 Main Street, Suite 354B
Upper Marlboro, Maryland 20772
Hours: 8:30 to 4:30
(301) 952-2500
FAX: (301) 952-2955
E-mail: princeg@dat.state.md.us

Washington County Assessments
SDAT/ 3 Public Square
Hagerstown, Maryland 21740
Hours: 8:00 to 5:00
(301) 791-3050
FAX: (301) 791-2925
E-mail: wash@dat.state.md.us

Queen Anne's Co. Assessments
Carter M. Hickman DC/MSC
120 Broadway Suite 7
Centreville, Maryland 21617
Hours: 8:00 to 5:00
(410) 819-4160
FAX: (410) 819-4170
E-mail: qaco@dat.state.md.us

Wicomico County Assessments
Salisbury DC-MSC
201 Baptist Street
Salisbury, Maryland 21801-4962
Hours: 8:00 to 5:00
(410) 713-3560
FAX (410) 713-3570
E-mail: wic@dat.state.md.us

St. Mary's Co. Assessments
Carter Bldg., Room 2059
23110 Leonard Hall Drive
P.O. Box 653
Leonardtwn, Maryland 20650-0653
Hours: 8:00 to 5:00
(301) 880-2900
FAX: (301) 475-4856
E-mail: stm@dat.state.md.us

Worcester County Assessments
One West Market Street, Rm. 1202
Snow Hill, Maryland 21863
Hours: 7:30 to 4:30
(410) 632-1196
FAX: (410) 632-1366
E-mail: wor@dat.state.md.us

Somerset County Assessments
SDAT/ 11545 Somerset Avenue
Princess Anne, Maryland 21853
Hours: 8:00 to 5:00
(410) 651-0868
FAX: (410) 651-1995
E-mail: som@dat.state.md.us